



East Ilsley Parish Council

Minutes of the Meeting of the Parish Council held on Tuesday 12th March 2024 at 7.30pm in The Ilsleys Primary School

Minute Ref: 007/120324/PC

Members Present: Cllrs. Mike Pembroke (Chair), Mark Browne, Ima Von Wendon and Dominic Robertson.

Officers Present: Mrs Linda Morrison MA CiLCA Clerk & RFO)

Councillor Carolyne Culver gave her apologies

083/23 Apologies for absence from Members of the Council.

084/23 Declarations of interests: None

085/23 To receive:

- a. Questions or comments from members of the public regarding items on the agenda.
None
- b. Representations from any member who has declared a personal interest. None

086/23 To consider and approve the minutes of the meetings of the Parish Council of the 9th of January 2024.

Agreed as a correct record.

087/23 To receive a report from Cllr. Carolyne Culver, West Berkshire Council - no report available.

088/23 To note consider the applications for co-option of Sarah Baxter and Stephen Meadows **Paper 1**

To consider and agree proposals for co-options to fill the vacant places.

Defer to next meeting.

089/23 Planning

a. To note the approval of the following planning applications **Paper 2**

23/02903/HOUSE Noted.

23/02462/HOUSE Noted

23/22557/HOUSE Noted

b. To note and consider correspondence re FW: 23/02681/FULMAJ Land West Of High Street East Ilsley Newbury and decide what action to take.

Resolution to support the comments from Cllr Culver the Village Flood Warden and write to West Berkshire Council.

c. To note and consider application 24/00139/ADV.

No comments or objections

090/23 To consider and agree payment of invoices. **(Paper 3)**

Receipts and Payments Against Budget

	Payee	Description	Method of Payment	Total Amount including VAT £	Budget Code	Budget Total £	Budget Balance £
Paid - expenditure previously approved at Council Meeting or urgent /regular payments							
1.	Google	Work Space Dec	DD	4.60	4064	550.00	280.60
2.	Google	Work Space Jan	DD	4.60	4064	550.00	276.00
3.	Google	Work Space Feb	DD	4.60	4064	550.00	271.40
4.	Google	Work Space March	DD	4.60	4064	550.00	266.80
	Lloyds Bank	MultiPay Card Jan	DD	3.00	4070	108.00	60.00
	Lloyds Bank	MultiPay Card Feb	DD	3.00	4070	108.00	57.00
	Lloyds Bank	MultiPay Card March	DD	3.00	4070	108.00	54.00
	Unity Trust	Bank Charges December	DD	18.00	4070	108.00	36.00
	Unity Trust	Bank Charges March	DD	18.00	4070	108.00	18.00
5.	Castle Water	Allotments Feb	DD	28.72	4103	150.00	-94.86
	LMA	Salary January	SO	494.00	4000	6279.00 100.00	-265.85
	LMA	Salary February	SO	494.00	4000	6279.00	-795.85
	LMA	Salary March	SO	494.00	4000	6279.00	-1253.85
9.	HMRC	Tax/NI	DD	505.60	4000	6279.00	-1759.45
10.	East Ilsley School	School Hall Hire Key charge	BT	20.00	4215	500.00	315.00
11.	LMA	Re-imburse Council SIM Card for Dec	BT	4.50	4064	550.00	258.20
12.	LMA	Re-imburse Council SIM Card for Jan	BT	4.50	4064	550.00	253.70
13.	LMA	Re-imburse Council SIM Card for Feb	BT	4.50	4064	550.00	249.20
	LMA	Re-imburse Council SIM Card for Mar	BT	4.50	4064	550.00	244.70
15.	CJM Services	Zip Wire Repair	BT	2868.00	4125	1000.00	-1868.00
16	TEEC	Website Hosting	BT	216.00	4064	550.00	28.70
17.	Compton Parish Council	Compilations	BT	69.00	4205	900.00	831.00
18.	The Play Inspection Co	Outdoor Annual Inspection	BT	210.00	4125	1000.00	-2078.00
All attached invoices have been checked as correct by the Clerk.							
Receipts							
Explanations							
I am still not the administrator for Unity Trust Bank Accounts.							

Payments Approved

091/23 To note that the Clerk is still unable to administer the Unity Trust Bank Accounts and will therefore be unable to complete the accounts for the Internal Audit until this is done. Noted

092/23 Asset Register - to consider and advise the Clerk of any amendments required to bring the register up to date.

East Ilsley Parish Council Asset Register

Asset	Location	Purchase Date	Value (Nominal or Insured)
Land			
Prestwell Field (Common Field)	Between Sunrise Hill & Summerdown Stables	03/12/1941	£1.00
Land along side of Compton Road	Strip of land by Community Orchard	21/09/1978	£1.00
Pond and land surrounding it	Church Hill	21/09/1978	£1.00
Pit Meadow / Allotment Land	By Prestwell Field & Summerdown Stables	21/09/1978	£1.00
Recreation Ground (3.21 acres)	Top of Church Hill	02/12/1965	£1.00
Church Green	In front of St. Mary's Church	21/09/1978	£1.00
Land along Broad Street	By Noticeboard / Phone Box / Post Box	21/09/1978	£1.00
Land along High Street	Opposite Pen Meadow	21/09/1978	£1.00
Playground			
Aerial Run / Swing	Recreation Ground	Unknown	£3,325.00
Junior Swings	Recreation Ground	August 2007	£1,300.00
Basketball Post / Net / Board	Recreation Ground	August 2007	£1,383.00
Nest Rotator	Recreation Ground	August 2007	£6,000.00
Bollards / Stepping Stones	Recreation Ground	August 2007	£359.10
Welcome Sign	Recreation Ground	August 2007	£750.59
Table Tennis	Recreation Ground		
2 Goal Posts & Nets	Recreation Ground	August 2008	£440.00
Toddler Multi Play Centre	Recreation Ground	July 2020	£15,530.00
Baby Swings	Recreation Ground	July 2020	£3,790.00
Posts			
5m Pyramid Sky Net	Recreation Ground	November 2020	£17,540.40
Benches			
4 x Picnic Benches	Recreation Ground	August 2007	£2,000.00
Single Benches	Recreation Ground, Pond, High Street, Millennium Green, Church Green	Unknown	£4,452.00
Small Buildings			
Bus Shelter	Broad Street	Unknown	£8,000.00
Well	Beside the Pond	Unknown	£1,000.00
Large Storage Container	Allotments	November 2014	£1,415.00
Small Storage Container	Community Orchard	February 2020	£2,154.00
Red Phone Box	Broad Street	October 2015	£1.00

Asset	Location	Purchase Date	Value (Nominal or Insured)
Noticeboards			
Main Noticeboard	Broad Street	November 2012	£1,525.00
Small Noticeboard	Outside Primary School	November 2012	£275.00

Lighting			
3 x Street Lights	Churchside & Church Hill	Unknown	£2,401.00
Add Lanterns			
Fencing			
Fencing at Millennium Green	Top of Church Hill (behind Recreation Ground)	March 2014	£871.50
Fencing at Prestwell Field	Between Sunrise Hill & Summerdown Stables	March 2014	£11,791.68
Flood Defence Equipment			
3 x Petrol Generators	Small Storage Container, Community Orchard	March 2020	£1,594.32
1 x Salt Spreader	Small Storage Container, Community Orchard	March 2020	£580.00
Hi Vis Jackets x 5 & 20 x Vests	Small Storage Container, Community Orchard	April 2020	£276.36
2 x Dirty Water Pumps	Small Storage Container, Community Orchard	April 2020	£198.35
Brush Cutter	Small Storage Container, Community Orchard	August 2019	£498.00
Various smaller items	Small Storage Container, Community Orchard	April 2020	£900.00
Office Equipment			
Old Clerk Laptop (Back up)	Swimbrels, Newbury Hill, Hampstead Norreys	March 2017	£394.00
New Clerk Laptop	Swimbrels, Newbury Hill, Hampstead Norreys	April 2020	£823.53
Filing Cabinet	Swimbrels, Newbury Hill, Hampstead Norreys	November 2019	£148.00
Miscellaneous Items			
Defibrillator	Red Phone Box, Broad Street	February 2017	£1,775.00
Roll of Honour	St Mary's Church	March 2015	£222.85
Rex Wells War Memorial	St Mary's Church	July 2020	£665.00
Total			£100,405.68

Date of last update: March 2024

Date of Approval: 12th March 2024

Date of next Approval: May 2025

With the addition of the Speed Activation Device

093/23 Bin Contract - to consider and agree an extension of the Bin contract with Triangle Services **(Paper 5)**

Agreed but will get quotes next year.

094/23 East Ilsley Community Emergency Plan - to consider and agree how this should be updated to involve the wider community. **(Paper 6)**

Discussion followed Alan Harris volunteered to lead a team. Notice on board listing equipment.

095/23 To consider and agree Meeting dates for 2024-25 and agree a date for the Annual Parish Meeting. **(Paper 7)**
Agreed.

096/23 To note cut off date for Compilations copy 2024. **(Paper 8)**
Noted
Newsletter agree not to discuss this further.

097/23 Speeding device shared with Compton Parish Council: Verbal report from Cllr Browne on the training and when East Ilsley will start using it.
Action for Mark to follow up with Compton.

098/23 Sewage Discharge - To consider correspondence from Cllr Robertson and decide on what action is required by the Parish Council. **(Paper 9)**
Write a strong letter of complaint to Thames Water on unsatisfactory response. And send to CEO.

099/23 Playground

- a. BMX ramp: Councillors to report back on what the ramp is made of and what quotes, if any, should be sought for the removal and restoration of the area. Waiting for weather to dry up.

100/23 D-Day Anniversary - 6th June 2024: To receive report from Cllr Pembroke and consider and agree how the Parish should participate in remembrance of the event.
Nothing back from History Group.

101/23 General Power of Competence.

To agree that the Parish Council meets the criteria for eligibility (two thirds elected members and CiLCA qualified Clerk) **(Paper 10)**

To resolve to adopt the General Power of Competence. Agreed

102/23 Review of One-Way System - To note and consider response from WBC Roads Department. **(Paper 11)**

Noted. Signage needs improving. Wrong way on one way system. Include in Compilation article with link and details of where Parishioners can complain. White lining needs renewing.

103/23 To receive the Clerk's report. **(Paper 12)**

Bank Accounts

As stated at the last meeting. For the second time Unity Trust refused to accept Cllr Pembroke's signature, so the form to change the administrator has to be re-signed.

They insist that Cllr Pembroke's signature does not match the one they have on file. I cannot function as RFO when I cannot access the Council Bank Accounts. At the moment the previous Clerk is still the Administrator all the signatures for the previous Council appear to be still valid, apart from Cllr Pembroke. Council is in the position that it needs the Administrator updated to me and the signatories updated as has been agreed, but I have failed to get forms signed and returned to me. The copy of the form for Mike on Google Drive is blank, but my predecessor has suggested there is a hard copy in the filing cabinet, which I will investigate.

Playground Maintenance

C.J.M.SERVICES have completed the work on the zip wire and I have received a bill for an annual inspection. I am querying this because it is for an annual inspection and although the company completed a check in 2022 it was a different company in 2023.

Meeting Bookings

Hall charges have increased by £5 and there is now an additional key holder charge of £15. When the meetings for the next financial year have been agreed, I will make the bookings with the school.

HMRC

This has now been sorted.

Sickness

I was struck down by shingles and had to use strong painkillers. I called Cllr Pembroke to let him know what had happened and left a voice mail. Unfortunately I was saw out of it, I called the wrong Mike, so my apologies. I have taken three weeks sick leave and am catching up with the other work.

3 To review any actions still to be completed not included in the agenda. **(Paper 13)**

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Actions from the Meeting:			
	Description	Assigned to	Completed
1	Organise painting the Storage Container.	Cllrs Driscoll & Meadows	Deferred
2	Courtesy Lights Payment Provide info to Clerk	Cllr Browne	✓
3	Heelis and Lodge as Internal Auditor	Clerk	✓

Alan will paint container.

Remove the 4 rotten benches.

5 Correspondence: Previously circulated.

6 To receive any further questions or comments from members of the public.
Removal of Street Light and replacement with a bigger one.

Next Scheduled Meeting of the Parish Council: 14th of May.

Closed at 21.30.